



# Trade Connect NR 'Add a Listing' Instruction Guide.

Envision  
& Create



CONNECTING TRADES WITH CONSUMERS,  
SUB-CONTRACTORS & SUPPLIERS.



Scan qrcode to join



CNW Electrical Wholesale  
★★★★★ 5.0 (1)  
Air Conditioning, CNW70



Willow and Oak Building Pty Ltd  
★★★★★ 5.0 (1)  
Builders, Building Design



KMR AUTO ELECTRICAL Pty Ltd  
★★★★★ 5.0 (1)  
Air Conditioning, Auto Electricians



Spinks Electrical  
★★★★★ 5.0 (2)  
Electricians



New Gen Plumbing and Gas  
★★★★★ 5.0 (1)  
Gas Hot Water, CMD83



Jarrah Davidson Plumbing  
★★★★★ 5.0 (1)  
Plumbers, CMD83



abn: 40 241 422 896

[www.tradeconnectnr.com.au](http://www.tradeconnectnr.com.au)



1.

## Step by Step Guide to adding a listing.

1. Access the homepage <https://envisionandcreate.com.au/home/>

Click on the button to **Create/edit a business listing here.**

The image shows a screenshot of the Envision & Create website homepage. The background is a wood-grain pattern. At the top, there is a navigation bar with the following items: the Envision & Create logo, the Trade Connect Northern Rivers logo, a 'Home' dropdown menu, a 'Package Prices' dropdown menu, a 'TRADE DIRECTORY' dropdown menu, a 'Login or Register' dropdown menu, a shopping cart icon, and a search icon. Below the navigation bar, there is a large grey box containing the following text and images:

Trade Connect NR your premier platform to get you connected ...  
feel free to join our network today!

**Create/edit a business listing here**

**TRADE CONNECT**  
NORTHERN RIVERS & BEYOND

CONNECTING TRADES  
WITH CONSUMERS,  
SUB-CONTRACTORS  
& SUPPLIERS.

At the bottom of the grey box, there are three small images: a construction site with a red excavator, a modern white building with large windows, and a modern bathroom with a white sink and mirror.

# 2.

## 2. Access Login/Register page <https://envisionandcreate.com.au/home/login/>

envisionandcreate.com.au/home/login/

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

**Envision & Create** Home Package Prices TRADE Directory Login or Register

Login if you are an existing client or register if you do not have an account.

### Login

Username or E-mail Address \*

Password \*

Remember Me

[Login](#) [Lost your password?](#)

### Register

Username \*

E-mail Address \*

Password \*

Confirm Password \*

[Register](#)

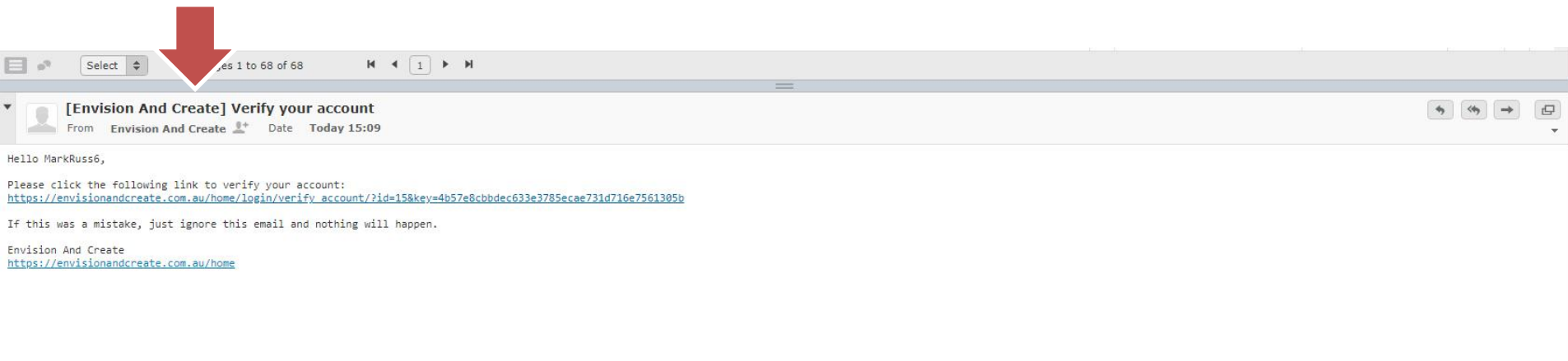
3.

3. A message will appear to say **(1) 'Your account has been created successfully'**. **(2) Click on this message icon (small >>)**. A second message will appear to say 'Check your email to verify your account'.

The screenshot shows a web browser window with the URL `envisionandcreate.com.au/home/login/?_ts_=1725944951`. The browser's address bar and tabs are visible at the top. The website's header features the logo "Envision & Create" on the left and navigation links "Home", "Package Prices", and "TRADE Directory" in the center. A red arrow labeled "1." points to a notification box on the right that contains a green checkmark icon, the text "Your account has been created successfully.", and a blue button with a white right-pointing arrow. A second red arrow labeled "2." points to this blue button. Below the header, the page content is split into two columns. The left column is titled "Login" and contains a "Login if you are an existing client or register if you do not have an account." instruction, followed by input fields for "Username or E-mail Address" and "Password", a "Remember Me" checkbox, and a blue "Login" button with a link "Lost your password?". The right column is titled "Register" and contains input fields for "Username", "E-mail Address", "Password", and "Confirm Password", followed by a blue "Register" button. A vertical line with the word "OR" is positioned between the two columns.

4.

4. An email will be sent to your registered email to verify the account. **Check your spam folder if you can't see it in your inbox and unspam the email.**



# 5.

5. Verify your account by clicking on the email link (1). You will be taken back to the website and a notice (2) will appear to confirm you have verified your account. Then you can Login.

The screenshot shows an email client interface. The email header is from 'Envision And Create' with the subject '[Envision And Create] Verify your account'. The body of the email contains a verification link: [https://envisionandcreate.com.au/home/login/verify\\_account/?id=15&key=4b57e8cbbdec633e3785ecae731d716e7561305b](https://envisionandcreate.com.au/home/login/verify_account/?id=15&key=4b57e8cbbdec633e3785ecae731d716e7561305b). A red arrow labeled '1.' points to this link.

Below the email, the browser address bar shows the same URL. The website 'Envision & Create' is displayed with a navigation menu. A green message box states 'Account verified successfully.' A red arrow labeled '2.' points to this message. Below the message, it says 'Redirecting... If you are not redirected automatically, please click the button below to continue.' and there is a 'Continue »' button.

# 6.

## 6. Login using your Username and Password.

The screenshot shows the Envision & Create website's login and registration interface. At the top, the browser address bar shows the URL: `envisionandcreate.com.au/home/login/?redirect_to=https%3A%2F%2Fenvisionandcreate.com.au%2Fhome%2Fdashboard%2F`. The website header includes the logo "Envision & Create" and navigation links: Home, Package Prices, TRADE Directory, and Login or Register. Below the header, a message reads: "Login if you are an existing client or register if you do not have an account." The page is split into two columns. The left column is titled "Login" and contains a red arrow pointing to the "Username or E-mail Address" input field. Below this is a "Password" input field, a "Remember Me" checkbox, and a blue "Login" button with a link for "Lost your password?". The right column is titled "Register" and contains "Username", "E-mail Address", "Password", and "Confirm Password" input fields, followed by a blue "Register" button. A vertical line with the word "OR" separates the two forms.

envisionandcreate.com.au/home/login/?redirect\_to=https%3A%2F%2Fenvisionandcreate.com.au%2Fhome%2Fdashboard%2F

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

Envision & Create Home Package Prices TRADE Directory Login or Register

Login if you are an existing client or register if you do not have an account.

**Login**

Username or E-mail Address \*

Password \*

Remember Me

Login [Lost your password?](#)

**Register**

Username \*

E-mail Address \*

Password \*

Confirm Password \*

Register

7.

7. Click on **'Add Listing'** button top right. **Note: It may appear further down on an iPhone screen.** The link will take you to the **'Package Prices'** page.

## Dashboard

- Trade/Business Network ▾
- Listings** 1
- Payments ▾
- Orders
- Account ▾
- Change password
- Delete account
- Votes ▾
- Votes
- Bookmarks
- Ratings

[Logout](#)

Showing 1 - 1 of 1

Status: All ▾

Sort by: Newest First ▾



+ Add Listing

Title	Status
 HEART Publications <span>Level 1 Package (p.a.)</span>	<span>Published</span> 

### Directory Search

SEARCH



### Directory - Categories

- Accountant
- Air Conditioning
- Auto Electricians
- Auto Mechanic
- Bookkeeper
- Builders
- Building Certifiers
- Cabinet Maker
- Carpenters
- Concrete Specialists
- Consultancy
- Conveyancer
- Copywriter / Producer



# 8.

## 8. The 'Package Prices' page will outline the benefits of each package. Choose a Plan Level 1 to 3 to suit your marketing needs.

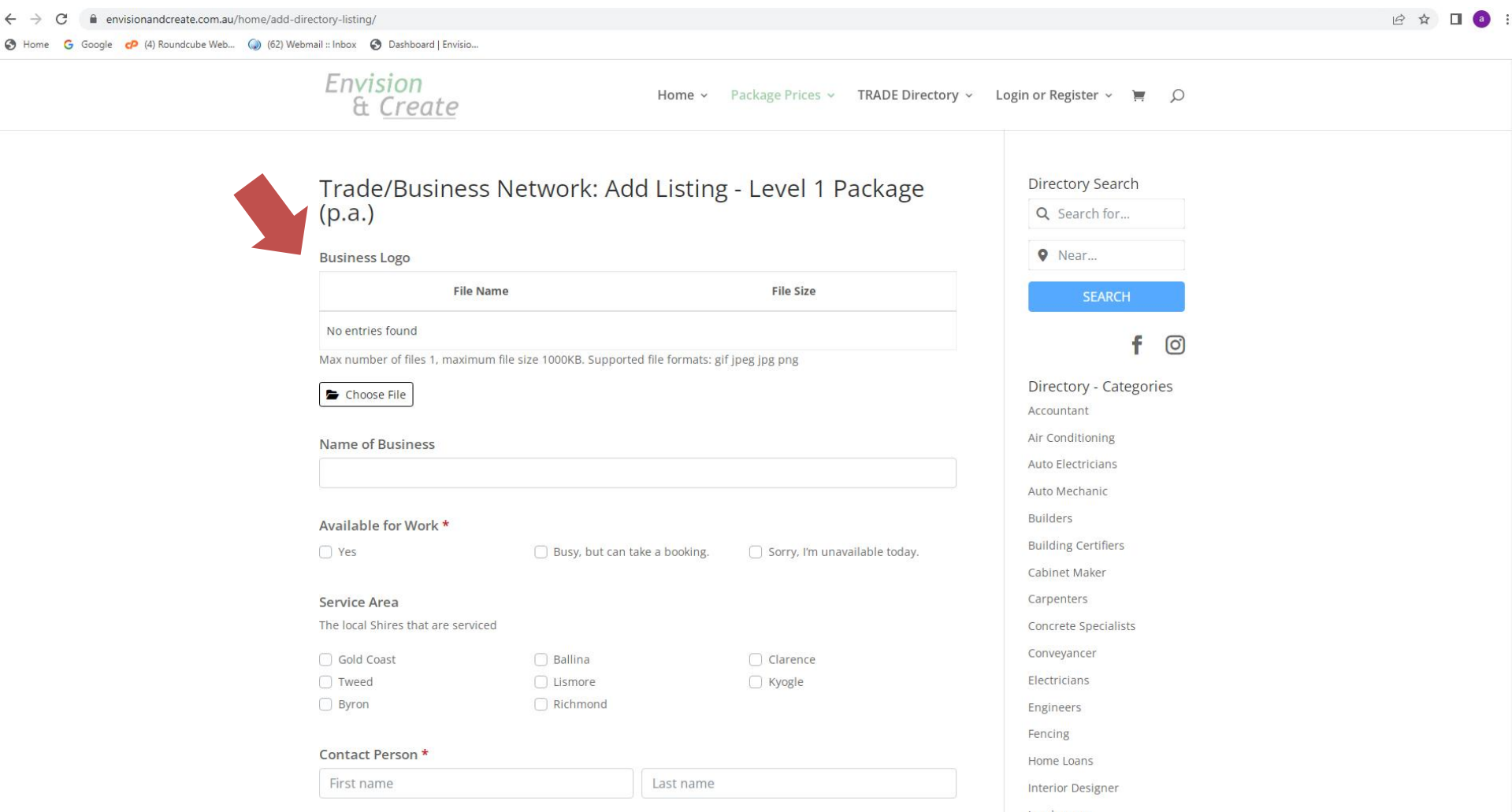
The screenshot shows the 'Add Listing' page on the Envision & Create website. The page is divided into three columns representing different package levels. A red arrow points to the 'Choose Plan' button for the Level 1 package.

LEVEL 1 PACKAGE (P.A.)	LEVEL 2 PACKAGE (P.A.)	LEVEL 3 PACKAGE (P.A.)
<p><del>\$395</del> \$107.5</p> <p>Level 1 Package: Individual / Business Listing</p> <p>Cost: \$395.00 p.a. Special Introductory Price of \$295 p.a.</p> <p><b>Benefits:</b></p> <ul style="list-style-type: none"><li>✘ 1 Individual / Business Listing in the Trade Directory including your business summary and logo; with 5 profile photos.</li><li>✘ Direct links to your website, Facebook page, Instagram and YouTube video gallery.</li><li>✘ Networking opportunities within the construction industry.</li><li>✘ Availability to work notice icon displayed in real time.</li><li>✘ Additional listing exposure on Envision and Create Facebook and Instagram.</li></ul>	<p>\$695</p> <p>Level 2 Package: Individual / Business Listing and Small Advertisement</p> <p>Cost: \$695.00 p.a.</p> <p><b>Benefits:</b></p> <ul style="list-style-type: none"><li>✘ 1 Business Listing in the Trade Directory including your business summary and logo; with 5 profile photos.</li><li>✘ Direct links to your website, Facebook page, Instagram and YouTube video gallery.</li><li>✘ Networking opportunities within the construction industry.</li><li>✘ Availability to work notice icon displayed in real time.</li><li>✘ Additional banner display exposure on Envision and Create Facebook and Instagram.</li></ul> <p><b>Additional Exposure</b></p> <ul style="list-style-type: none"><li>✘ 1 x Small Banner Advertisement and website link on Envision and Create website.</li></ul>	<p>\$1,195</p> <p>Level 3 Package: Individual / Business Listing with Large Banner &amp; Advertising</p> <p>Cost: \$1195.00 p.a.</p> <p><b>Benefits:</b></p> <ul style="list-style-type: none"><li>✘ 1 Business Listing in the Trade Directory including your business summary and logo; with 5 profile photos.</li><li>✘ Direct links to your website, Facebook page, Instagram and YouTube video gallery.</li><li>✘ Networking opportunities within the construction industry.</li><li>✘ Availability to work notice icon displayed in real time.</li><li>✘ Additional banner display exposure on Envision and Create Facebook and Instagram.</li></ul> <p><b>Additional Exposure</b></p> <ul style="list-style-type: none"><li>✘ 1 x Large Banner Advertisement and website link on the Envision and Create website.</li><li>✘ Additional exposure for business logo on Envision and</li></ul>
<p>📅 Duration: 365 Days</p>	<p>📅 Duration: 365 Days</p>	<p>📅 Duration: 365 Days</p>
<p>📁 2 categories</p>	<p>📁 2 categories</p>	<p>📁 2 categories</p>
<p>🏷️ 3 tags</p>	<p>🏷️ 3 tags</p>	<p>🏷️ 5 tags</p>
<p>📷 5 Photos</p>	<p>📷 5 Photos</p>	<p>📷 5 Photos</p>
<p>✉️ Contact Form</p>	<p>✉️ Contact Form</p>	<p>✉️ Contact Form</p>
<p>Choose Plan</p>	<p>Choose Plan</p>	<p>Choose Plan</p>

On the right side of the page, there is a 'Directory Search' section with a search bar and a 'SEARCH' button. Below it are social media icons for Facebook and Instagram. Further down is a 'Directory - Categories' list including: Accountant, Air Conditioning, Auto Electricians, Auto Mechanic, Builders, Building Certifiers, Cabinet Maker, Carpenters, Concrete Specialists, Conveyancer, Electricians, Engineers, Fencing, Home Loans, Interior Designer, Landscaper, Painters, Plasterers, Plumbers, Real Estate Agents, Refrigeration, Roofers, Solar Installers, Solicitor, Surveyor, and Tilers. At the bottom of this list is a 'Filter Form' button.

# 9.

9. Fill out the selected 'Plan Level' form you have chosen by adding your information and marketing material as required. **Note:** (logo, business description, social media urls, 6 images should be already stored in a folder on your iPhone or laptop).



envisionandcreate.com.au/home/add-directory-listing/

Home Package Prices TRADE Directory Login or Register

## Trade/Business Network: Add Listing - Level 1 Package (p.a.)

**Business Logo**

File Name	File Size
No entries found	

Max number of files 1, maximum file size 1000KB. Supported file formats: gif jpeg jpg png

**Name of Business**

**Available for Work \***

Yes  Busy, but can take a booking.  Sorry, I'm unavailable today.

**Service Area**

The local Shires that are serviced

Gold Coast  Ballina  Clarence  
 Tweed  Lismore  Kyogle  
 Byron  Richmond

**Contact Person \***

First name  Last name

Directory Search

Search for...

Near...

SEARCH

f @

Directory - Categories

- Accountant
- Air Conditioning
- Auto Electricians
- Auto Mechanic
- Builders
- Building Certifiers
- Cabinet Maker
- Carpenters
- Concrete Specialists
- Conveyancer
- Electricians
- Engineers
- Fencing
- Home Loans
- Interior Designer

# 10.

10. Fill out the selected **'Plan Level'** you have chosen, by adding your information and marketing material (logo, business description, social media urls, 6 images should be already stored in a folder). **(1) Make sure you include 'Available to Work' message and (2) the Service Area (local Shires) you cover.**

envisionandcreate.com.au/home/add-directory-listing/

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

Envision & Create Home Package Prices TRADE Directory Login or Register

### Trade/Business Network: Add Listing - Level 1 Package (p.a.)

**Business Logo**

File Name	File Size
No entries found	

Max number of files 1, maximum file size 1000KB. Supported file formats: gif jpeg jpg png

**Name of Business**

**1. Available for Work \***

Yes  Busy, but can take a booking.  Sorry, I'm unavailable today.

**2. Service Area**  
The local Shires that are serviced

Gold Coast  Ballina  Clarence  
 Tweed  Lismore  Kyogle  
 Byron  Richmond

**Contact Person \***

First name  Last name

Directory Search

Search for...

Near...

SEARCH

f @

Directory - Categories

- Accountant
- Air Conditioning
- Auto Electricians
- Auto Mechanic
- Builders
- Building Certifiers
- Cabinet Maker
- Carpenters
- Concrete Specialists
- Conveyancer
- Electricians
- Engineers
- Fencing
- Home Loans
- Interior Designer

# 11.

## 11. Fill out form - Add Contact Details.

envisionandcreate.com.au/home/add-directory-listing/

Home Package Prices TRADE Directory Login or Register

**Contact Person \***

First name Last name

**Address**

Town

State

Postal Code

**Categories**

— Select —

+ Add More

**Phone Number**

**Office Phone**

**E-mail Address**

Optional\*

**Website URL**

https://

- Home Loans
- Interior Designer
- Landscaper
- Media Promotions
- Painters
- Plasterers
- Plumbers
- Real Estate Agents
- Refridgeration
- Roofers
- Solar Installers
- Solicitor
- Surveyor
- Tilers
- Filter Form

# 12.

## 12. Fill out Form - Paste or add your Social Media URLs.

envisionandcreate.com.au/home/add-directory-listing/

Home Package Prices TRADE Directory Login or Register

**Envision & Create**

**Website URL**

https://

**Social Accounts**

Enter Facebook username or URL

Enter X (Twitter) username or URL

Enter Instagram username or URL. Prefix

RSS URL

LinkedIn URL

Enter YouTube username or URL

**Listing Description**

Visual Text


Paragraph B I [List Icons] [Quote Icon] [Link Icon] [Table Icon]

**Photos**

Max size 1mb. up to 6 images

File Name	File Size
No entries found	

Max number of files 5, maximum file size 1000KB. Supported file formats: gif jpeg jpg png



# 13.

## 13. Fill out Form - Paste or add your business Listing Description.

envisionandcreate.com.au/home/add-directory-listing/

Home Package Prices TRADE Directory Login or Register

**Website URL**  
https://

**Social Accounts**

Enter Facebook username or URL

Enter X (Twitter) username or URL

Enter Instagram username or URL. Prefix

RSS URL

LinkedIn URL

Enter YouTube username or URL

**Listing Description**

Visual Text


Paragraph B I [List Icons] [Quote Icon] [Align Icons] [Link Icon] [Image Icon]

[Empty Text Area]

**Photos**  
Max size 1mb. up to 6 images

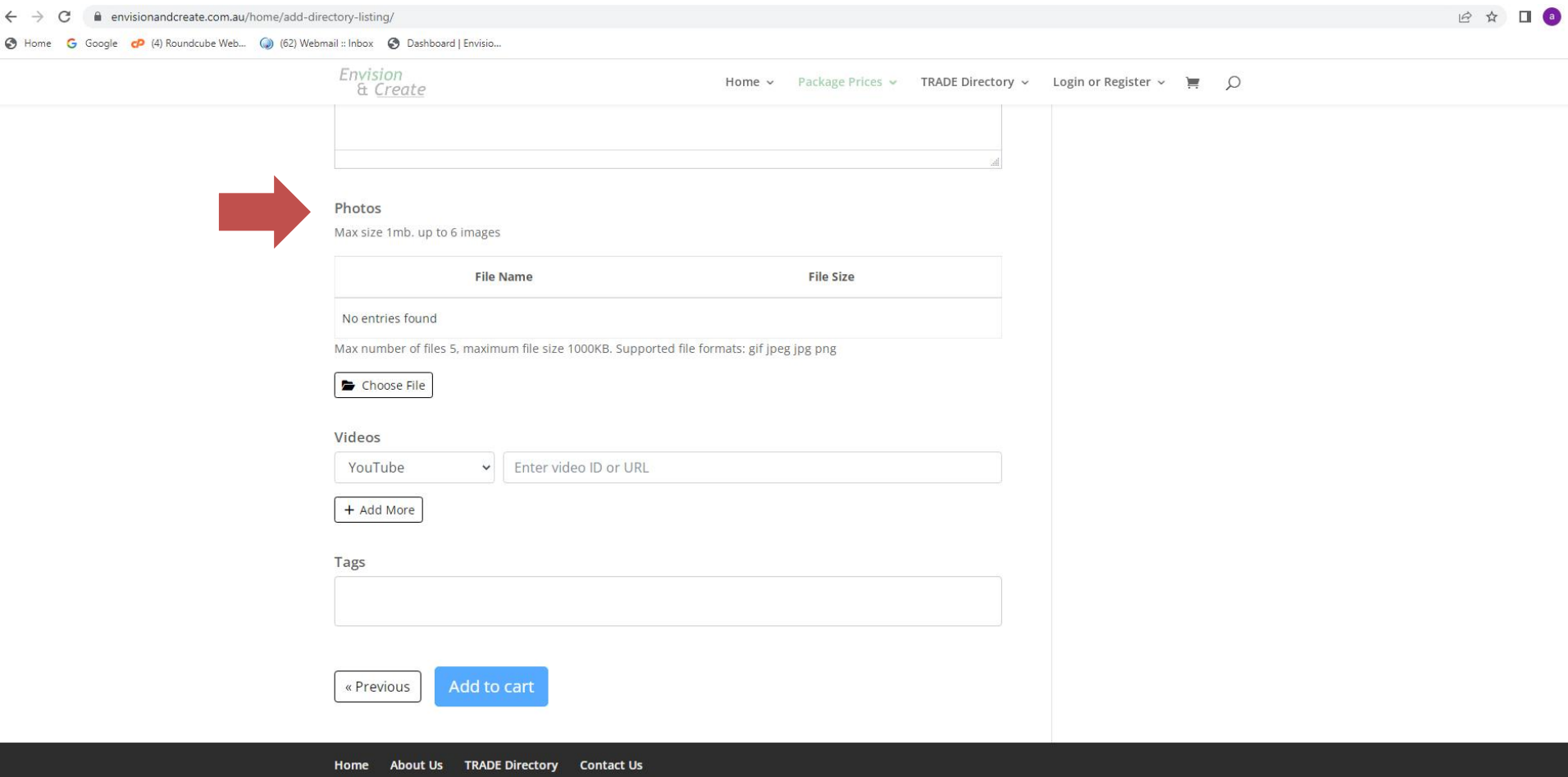
File Name	File Size
No entries found	

Max number of files 5, maximum file size 1000KB. Supported file formats: gif jpeg jpg png



# 14.

14. Fill out Form - add up to 6 **Photos** from your folder on your iPhone or Laptop.  
**Note: keep the photo all in the same format (all landscape or all portrait) and under 1MB per photo.**



The screenshot shows a web browser window with the URL [envisionandcreate.com.au/home/add-directory-listing/](http://envisionandcreate.com.au/home/add-directory-listing/). The page header includes the logo "Envision & Create" and navigation links: Home, Package Prices, TRADE Directory, Login or Register, and a shopping cart icon. The main content area features a form for adding items to a cart. A red arrow points to the "Photos" section, which includes a text input field, a "Photos" heading, the instruction "Max size 1mb. up to 6 images", a table with columns "File Name" and "File Size" (containing "No entries found"), and a "Choose File" button. Below this is the "Videos" section with a dropdown menu set to "YouTube", an input field for "Enter video ID or URL", and an "Add More" button. The "Tags" section has a large text input field. At the bottom of the form are "« Previous" and "Add to cart" buttons. The footer contains links for Home, About Us, TRADE Directory, and Contact Us.

# 15.

15. Fill out Form - **(1)** add your 6 profile photos from your computer or iphone gallery. You can use the **Options button (1a) via Safari** on your iphone to resize your photos to be under 1MB if Google is not providing this option. Then Add the video url from YouTube **(2)**.

envisionandcreate.com.au/home/add-directory-listing/

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

Envision & Create Home Package Prices TRADE Directory Login or Register

Photos  
Max size 1mb. up to 6 images

File Name	File Size
No entries found	

Max number of files 5, maximum file size 1000KB. Supported file formats: gif jpeg jpg png

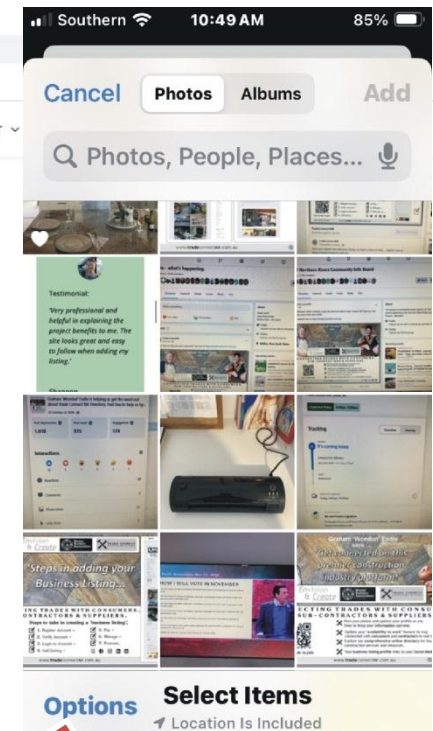
1.

Videos

YouTube

2.

Tags



1a.



# 16.



16. Add your Tags **(3)** then click **'Add to Cart'** button at the bottom to **process your payment.**

3.



LYVISION & Create

Home Package Prices TRADE Directory Login or Register

	<input type="text" value="view_bridge600-1"/>	145 KB	<input type="button" value="x"/>
	<input type="text" value="view_footbridge600-1"/>	244 KB	<input type="button" value="x"/>

Max number of files 5, maximum file size 1000KB. Supported file formats: gif jpeg jpg png

Videos

Tags

Home About Us TRADE Directory Contact Us

# 17.


17. If you do not have a coupon click **'Proceed to checkout'**. A coupon when added will give the user a discounted price.

The screenshot shows the 'Cart' page on the Envision & Create website. The cart contains one item: 'Level 1 Package (p.a.)' with a price of \$0.75 and a quantity of 1. The cart total is \$0.75. A red arrow points to the 'Proceed to checkout' button.

Envision & Create

Home ▾ Package Prices ▾ TRADE Directory ▾ Login or Register ▾

### Cart

Product	Price	Quantity	Subtotal
 Level 1 Package (p.a.) Initial Post: HEART Publications	\$0.75	1	\$0.75

Coupon code

### Cart totals

Subtotal	\$0.75
Total	\$0.75

Directory Search

[f](#) [@](#)

Directory - Categories

- Accountant
- Air Conditioning
- Auto Electricians
- Auto Mechanic
- Builders
- Building Certifiers
- Cabinet Maker
- Carpenters
- Concrete Specialists
- Conveyancer
- Electricians
- Engineers
- Fencing
- Home Loans
- Interior Designer
- Landscaper

# 18.

## 18. Fill out your **Billing details**.

envisionandcreate.com.au/home/checkout/

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

Envision & Create Home Package Prices TRADE Directory Login or Register

### Checkout

Have a coupon? Click here to enter your code

#### Billing details

First name \*

Last name \*

Company name (optional)

Country / Region \*  
**Australia**

Street address \*

Suburb \*

State \*

Postcode \*

#### Additional information

Order notes (optional)

Notes about your order, e.g. special notes for delivery.

#### Directory Search

Search for...


Near...

SEARCH

f

#### Directory - Categories

- Accountant
- Air Conditioning
- Auto Electricians
- Auto Mechanic
- Builders
- Building Certifiers
- Cabinet Maker
- Carpenters
- Concrete Specialists
- Conveyancer
- Electricians
- Engineers
- Fencing
- Home Loans
- Interior Designer
- Landscaper



# 19.

19. Select and click button for either **(1) Direct bank transfer** or **(2) 'PayPal' icon**.  
If you choose (1) Direct bank transfer then click **Place order (green button)**.

hpp@norex.com.au

## Your order

Product	Subtotal
Level 1 Package (p.a.) × 1 <b>Initial Post:</b> HEART Publications	\$1.00
<b>Subtotal</b>	<b>\$1.00</b>
<b>Total</b>	<b>\$1.00</b>

1.



Direct bank transfer

Make your payment directly into our bank account. Please use your Order ID as the payment reference. Your order will not be live until the funds have cleared in our account.

2.



PayPal



Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

Place order

- Home Loans
- Home Styling and Design
- Homewares
- Interior Designer
- Landscaper
- Media Promotions
- Painters
- Plasterers
- Plumbers
- Printing Services
- Real Estate Agents
- Refridgeration
- Roofers
- Solar Installers
- Solicitor
- Surveyor
- Tilers
- Filter Form

20. If you select **(1) Direct bank transfer** click **Place order** button and you will see the message **Order received**. You will need to manually do a **bank transfer from your selected device**.



## Order received

Thank you. Your order has been received.

ORDER NUMBER: <b>1711</b>	DATE: <b>September 18, 2024</b>	EMAIL: <b>hpp@norex.com.au</b>	TOTAL: <b>\$1.00</b>	PAYMENT METHOD: <b>Direct bank transfer</b>
------------------------------	------------------------------------	-----------------------------------	-------------------------	--

## Our bank details

### D and J Parker:

BANK: <b>Newcastle Permanent Building Society</b>	ACCOUNT NUMBER: <b>564634009</b>	BSB: <b>650000</b>
--	-------------------------------------	-----------------------

## Order details

Product	Total
Level 1 Package (p.a.) × 1	
• <b>Purchase item:</b> HEART Publications (ID: 1710)	
• <b>Purchase type:</b> Initial Post	\$1.00
<b>Subtotal:</b>	<b>\$1.00</b>
<b>Payment method:</b>	<b>Direct bank transfer</b>
<b>Total:</b>	<b>\$1.00</b>

## Billing address

Mark Russell  
HEART Publications  
13 MESSER

## Directory Search

SEARCH



## Directory - Categories

Accountant  
Air Conditioning  
Auto Electricians  
Auto Mechanic  
Bookkeeper  
Builders  
Building Certifiers  
Cabinet Maker  
Carpenters  
Concrete Specialists  
Consultancy  
Conveyancer  
Copywriter / Producer  
Digital Marketing  
Electricians  
Engineers

# 21.

21. Select and click button (2) 'PayPal' icon, then (3) click on yellow PayPal bar.


## Your order

Product	Subtotal
Level 2 Package (p.a.) × 1 <b>Initial Post:</b> HEART Publications	\$695.00
<b>Subtotal</b>	<b>\$695.00</b>
<b>Total</b>	<b>\$695.00</b>


2.



Direct bank transfer



PayPal 

Pay by PayPal or Credit Card



Click the PayPal button below to process your order.

Your personal data will be used to process your order, support your experience throughout this website, and for other purposes described in our [privacy policy](#).

3.  

Home Styling and Design

Homewares

Interior Designer

Landscaper

Media Promotions

Painters

Plasterers

Plumbers

Printing Services

Real Estate Agents

Refridgeration

Roofers

Solar Installers

Solicitor

Surveyor

Tilers

Filter Form

# 22.

22. **Note:** If you are already a PayPal member and wish to pay via your account, enter your email or mobile number via the **first option**.

The image shows a screenshot of a web browser displaying a checkout page for 'Envision & Create'. A modal window titled 'Log in to your PayPal account - Google Chrome' is overlaid on the page. The modal contains the PayPal logo and the heading 'Pay with PayPal'. Below the heading, it says 'Enter your email to get started.' and features a text input field labeled 'Email or mobile number'. A red arrow points to this input field. Below the input field is a link for 'Forgotten your email?'. There are two main buttons: a blue 'Next' button and a white 'Pay with a Card' button. At the bottom of the modal, there is a link for 'Cancel and return to Envision And Create' and a small flag icon. The background of the website shows a navigation menu with items like 'Home', 'Package Prices', and 'TRADE Directory', and a list of services including 'Interior Designer', 'Landscaper', and 'Painters'.

# 23.

23. If you wish to 'pay as a guest' click the second option 'Pay with a Card'

The image shows a browser window with the URL `envisionandcreate.com.au/home/checkout/`. The page is for 'Envision & Create' and displays a checkout form with fields for Postcode, Phone, and Email address (containing `hpp@norex.com.au`). Below the form is a 'Your order' summary table:

Product	Subtotal	Total
Level 1 Package (p.a.) × 1		
Initial Post: HEART Public		

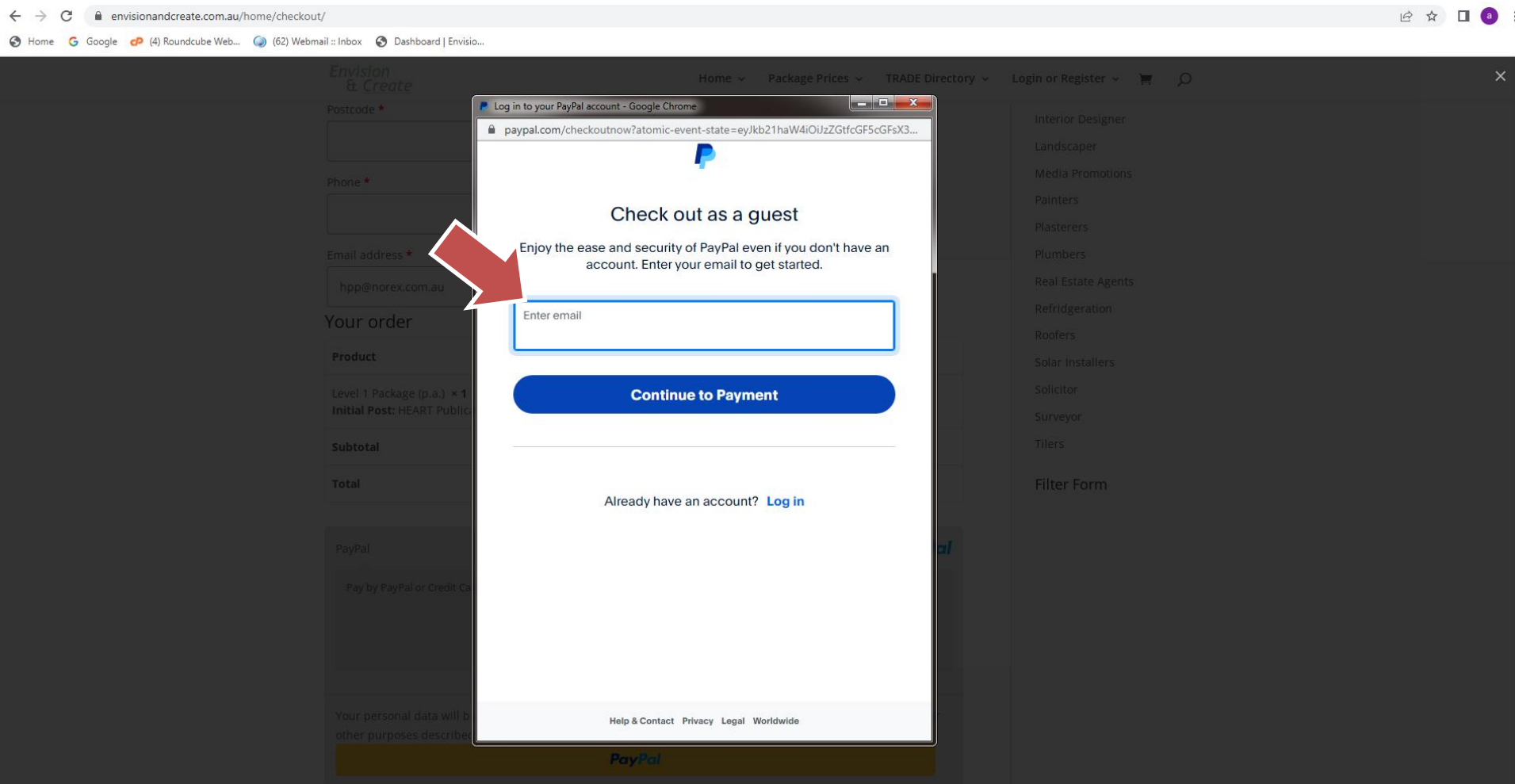
The PayPal overlay window is titled 'Log in to your PayPal account - Google Chrome' and shows the URL `paypal.com/checkoutnow?atomic-event-state=eyJkb21haW4iOiJzZGtfcGF5cGFsX3...`. The main heading is 'Pay with PayPal' with the instruction 'Enter your email to get started.' There is an input field for 'Email or mobile number'. Below it is a link for 'Forgotten your email?'. There are two buttons: a blue 'Next' button and a white 'Pay with a Card' button. A red arrow points to the 'Pay with a Card' button. At the bottom of the window, there is a link for 'Cancel and return to Envision And Create' and a small flag icon.



# 24.

## 24. Check out as a guest option:

Add your email address again to receive communication from PayPal.



# 25.

## 25. Check out as a guest option:

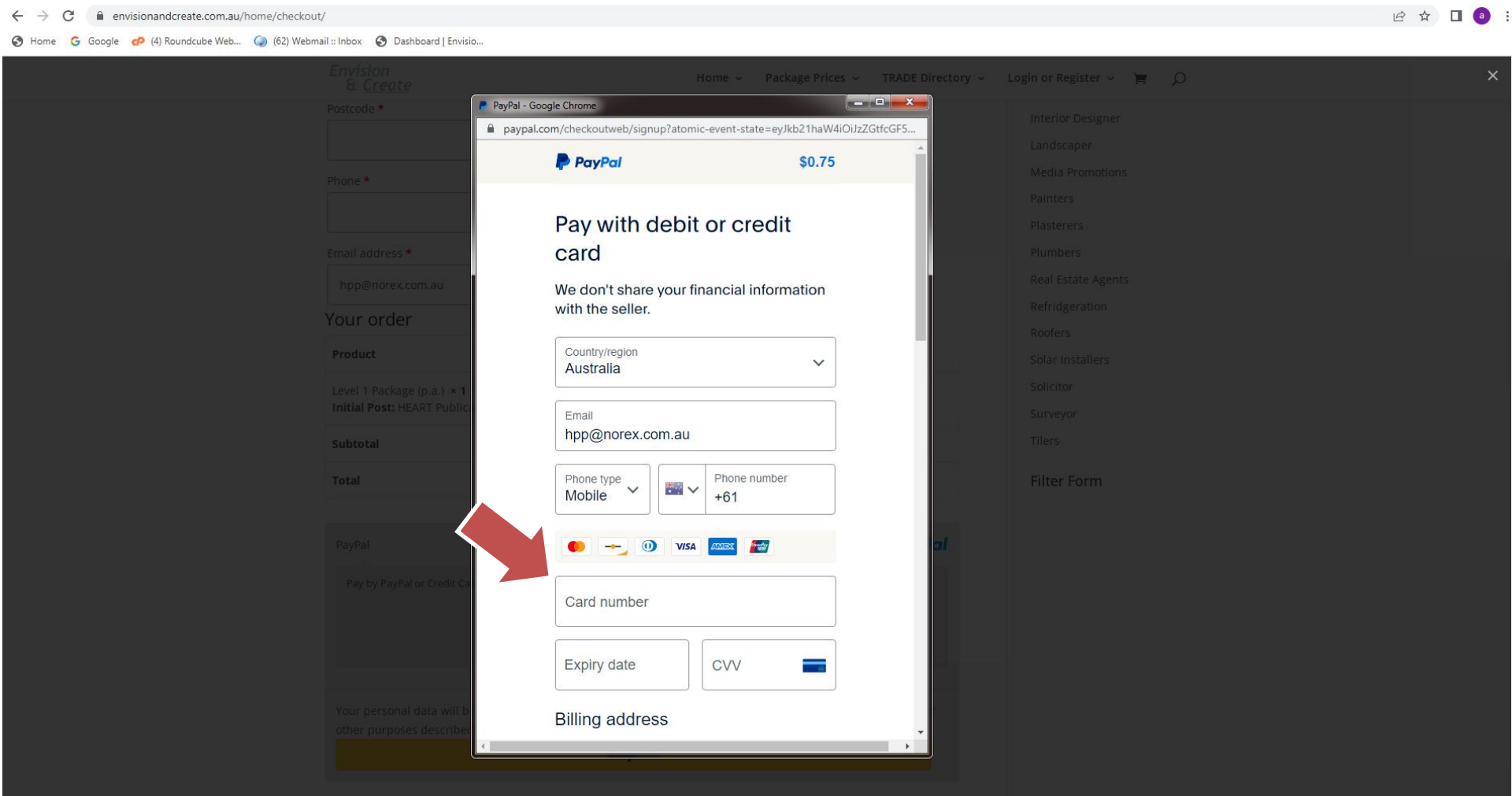
Add your email address again to receive communication from PayPal.

The click 'Continue to Payment'

The image shows a browser window displaying a PayPal checkout page. The page title is "Log in to your PayPal account - Google Chrome" and the URL is "paypal.com/checkoutnow?atomic-event-state=eyJkb21haW4iOiJzZGfcGF5cGFsX3...". The main heading is "Check out as a guest" with the subtext "Enjoy the ease and security of PayPal even if you don't have an account. Enter your email to get started." Below this is a text input field labeled "Enter email" and a prominent blue button labeled "Continue to Payment". A red arrow points to the "Continue to Payment" button. At the bottom of the page, there is a link for "Already have an account? Log in" and a footer with "Help & Contact Privacy Legal Worldwide". The background shows a blurred checkout page from "Envision & Create" with fields for Postcode, Phone, and Email address, and a "Your order" summary.

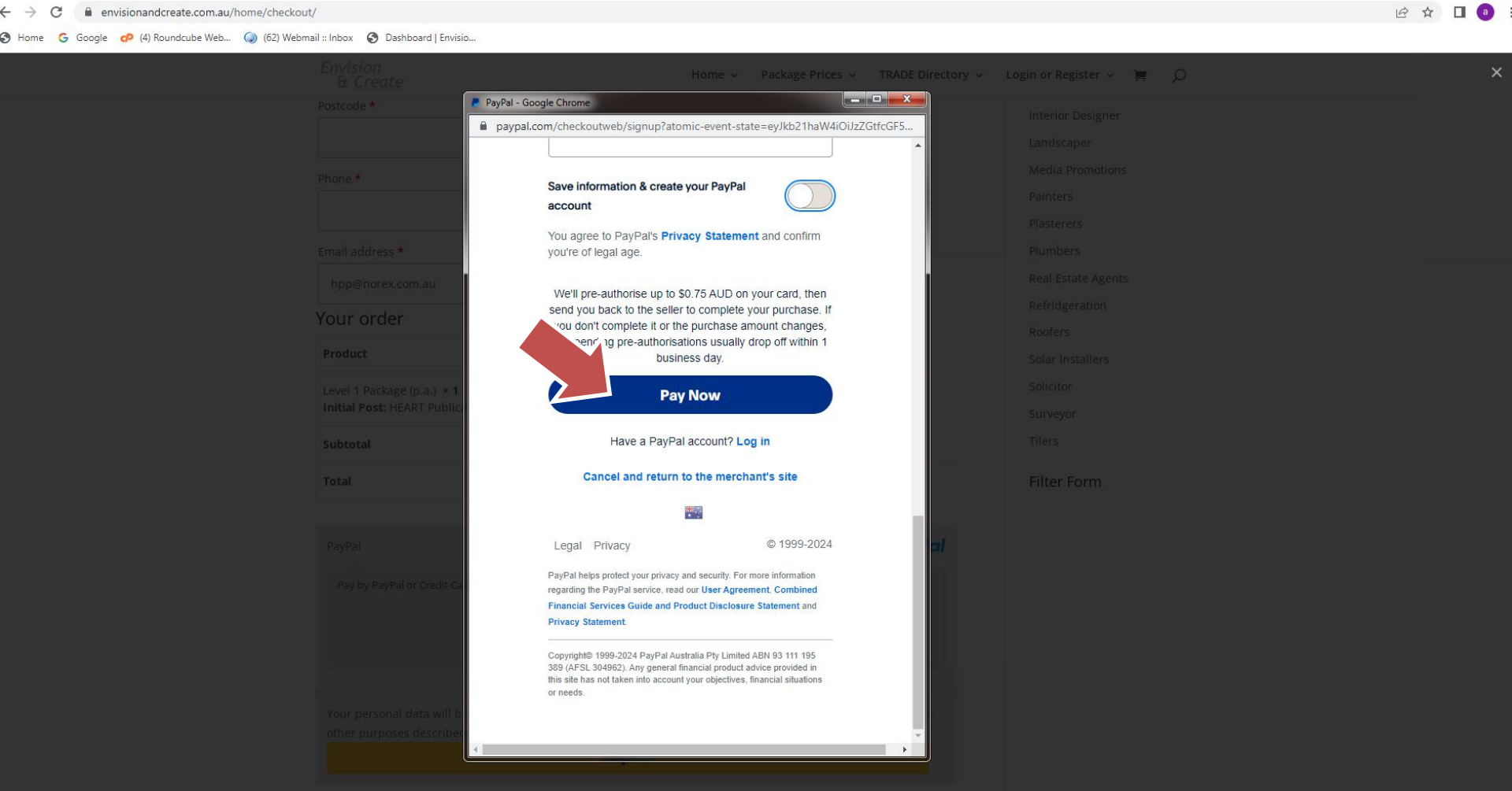
# 26.

## 26. Check out as a guest option: Add Credit Card or Debit Card Details.



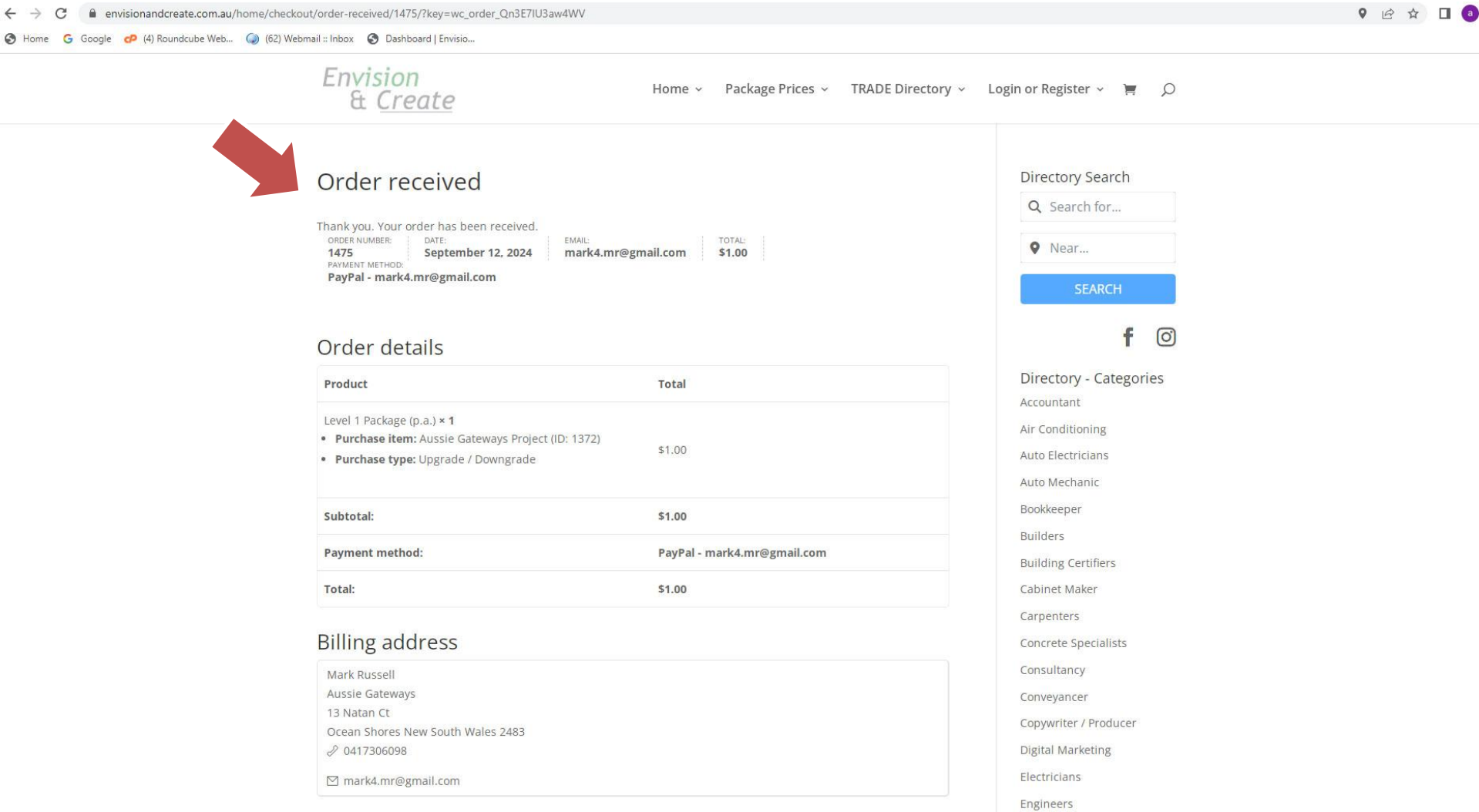
# 27.

- 27. Check out as a guest option:  
Click 'Pay Now' button to finalise payment.



# 28.

28. Confirmation message and summary 'Order received' will appear on the website screen.



envisionandcreate.com.au/home/checkout/order-received/1475/?key=wc\_order\_Qn3E7IU3aw4WV

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

Envision & Create

Home Package Prices TRADE Directory Login or Register

## Order received

Thank you. Your order has been received.

ORDER NUMBER: <b>1475</b>	DATE: <b>September 12, 2024</b>	EMAIL: <b>mark4.mr@gmail.com</b>	TOTAL: <b>\$1.00</b>
PAYMENT METHOD: <b>PayPal - mark4.mr@gmail.com</b>			

### Order details

Product	Total
Level 1 Package (p.a.) × 1	
• <b>Purchase item:</b> Aussie Gateways Project (ID: 1372)	\$1.00
• <b>Purchase type:</b> Upgrade / Downgrade	
<b>Subtotal:</b>	<b>\$1.00</b>
<b>Payment method:</b>	<b>PayPal - mark4.mr@gmail.com</b>
<b>Total:</b>	<b>\$1.00</b>

### Billing address

Mark Russell  
Aussie Gateways  
13 Natan Ct  
Ocean Shores New South Wales 2483  
📞 0417306098  
✉ mark4.mr@gmail.com

Directory Search

Search for...

Near...

SEARCH


f 📷


### Directory - Categories

- Accountant
- Air Conditioning
- Auto Electricians
- Auto Mechanic
- Bookkeeper
- Builders
- Building Certifiers
- Cabinet Maker
- Carpenters
- Concrete Specialists
- Consultancy
- Conveyancer
- Copywriter / Producer
- Digital Marketing
- Electricians
- Engineers







# 29.

29. A receipt will be sent to your email from Envision and Create.

From Envision And Create <admin@envisionandcreate.com.au> 

To Mark Russell 

Subject **Your Envision And Create order is now complete**

 Reply  Forward  Archive  Junk  Delete  More

4:15

## Thanks for shopping with us

Hi Mark,

We have finished processing your order.



**[Order #1347] (September 10, 2024)**

Product	Quantity	Price
Level 1 Package (p.a.) <b>Purchase item:</b> HEART Publications (ID: 1346) <b>Purchase type:</b> Initial Post	1	\$0.75
<b>Subtotal:</b>		\$0.75
<b>Payment method:</b>		PayPal
<b>Total:</b>		\$0.75

**Billing address**

30.

30. A receipt from PayPal will be sent to your email.

From service@paypal.com.au <service@paypal.com.au>   
To Mark Russell   
Subject Receipt for your payment to Envision and Create

 Reply  Forward  Archive  Junk  Delete  More 

4:15 PM

Hi Mark Russell,



## You paid \$0.75 AUD to Envision and Create

[View or Manage Payment](#)

**Transaction ID**

[4UB36722YR001622B](#)

**Transaction date**

10 September 2024

**Seller**

Envision and Create

**Subtotal** \$0.75 AUD

**Total** \$0.75 AUD

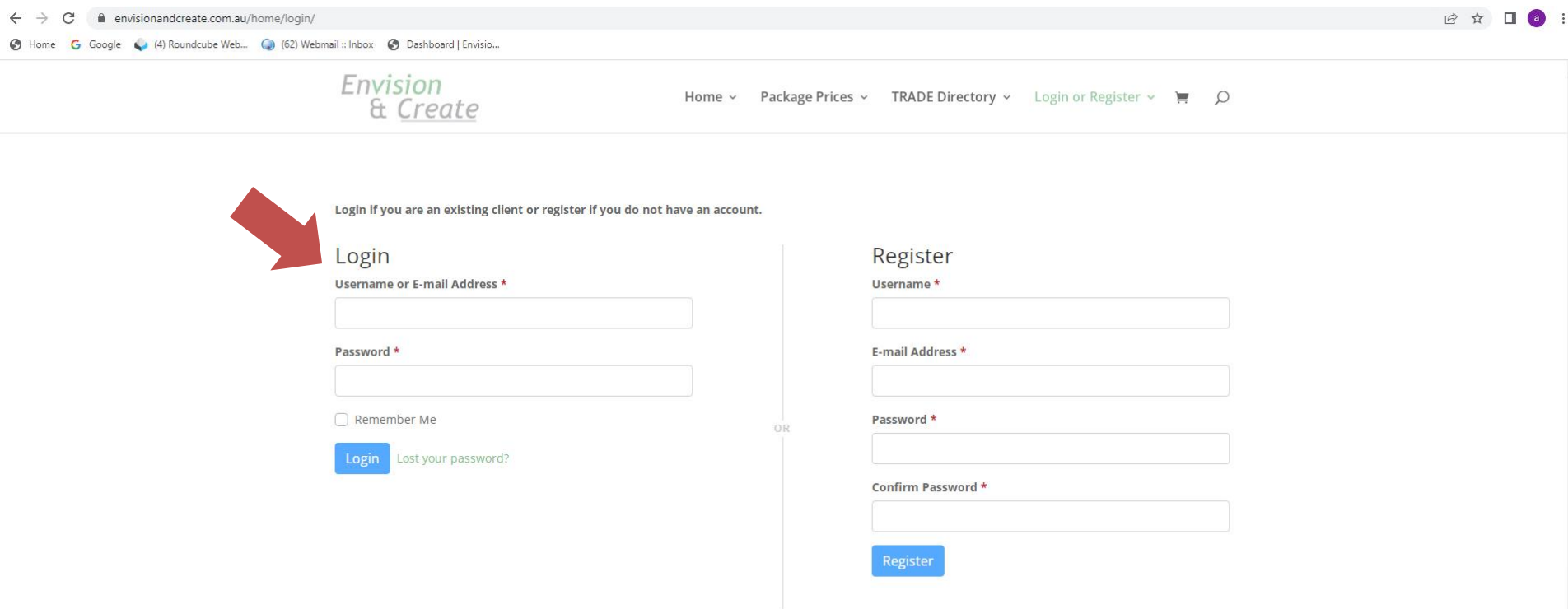
**Payment** \$0.75 AUD

Collect credit card rewards? You'll earn applicable points with this transaction.

This transaction will appear on your bill as "PAYPAL \*ENVISIONCRE"

# 31.

31. You can **update your business listing** at any time by accessing **Login/Register** page.



The screenshot shows the login/register page for Envision & Create. The page has a navigation bar with the logo and menu items: Home, Package Prices, TRADE Directory, and Login or Register. Below the navigation bar, there is a heading: "Login if you are an existing client or register if you do not have an account." The page is divided into two sections: "Login" and "Register". The "Login" section has a red arrow pointing to it. It contains a "Username or E-mail Address" field, a "Password" field, a "Remember Me" checkbox, and a "Login" button with a link for "Lost your password?". The "Register" section contains "Username", "E-mail Address", "Password", and "Confirm Password" fields, and a "Register" button. A vertical line with "OR" in the middle separates the two sections.

envisionandcreate.com.au/home/login/

Home Google (4) Roundcube Web... (62) Webmail :: Inbox Dashboard | Envisio...

Envision & Create Home Package Prices TRADE Directory Login or Register

Login if you are an existing client or register if you do not have an account.

**Login**

Username or E-mail Address \*

Password \*

Remember Me

[Login](#) [Lost your password?](#)

OR

**Register**

Username \*

E-mail Address \*

Password \*

Confirm Password \*

[Register](#)