## Instructions to use Applied Filters Search in the Trade Directory

& Create Envision

Home 👻 Package Prices 🗸 TRADE DIRECTORY 🖌 Login or Register 🖌 🦉 🔎

rade Connect NR your premier platform to get you connected feel free to join our network today!

Create/edit a business listing here



## TRADE CONNECT NORTHERN RIVERS & BEYOND

CONNECTING TRADES WITH CONSUMERS. SUB-CONTRACTORS & SUPPLIERS.





1. Click 'TRADE Directory' in the main menu.

Envision & <u>Create</u>

Home 👻 Package Prices 👻 TRADE DIRECTORY 🖌 Login or Register 👻 💭

rade Connect NR your premier platform to get you connected feel free to join our network today!

Create/edit a business listing here



### TRADE CONNECT NORTHERN RIVERS & BEYOND

CONNECTING TRADES WITH CONSUMERS, SUB-CONTRACTORS & SUPPLIERS.





#### 2. Click Applied Filters Search icon button to left.

2.



#### 3. Dropdown menu will appear. Choose either from CATEGORIES - Available to Work - Service Area.



#### 4. Dropdown menu will appear. Choose either from CATEGORIES - Available to Work - Service Area.



#### 5. Dropdown menu will appear. Choose either from CATEGORIES - Available to Work - Service Area.

5.



# Dropdown menu will appear. Choose either from CATEGORIES - Available to Work - Service Area.

6.



#### 7. Dropdown menu will appear. or choose a **white square button** from each of the 3 areas. Grey square button means 'not available'.





8. Dropdown menu will appear. Applied filters 'Available to Work' - Yes (4 listings)

Q

Applied filters: Yes 🛞		
<b>↑</b> F Showing 1 - 4 of 4		Sort by: Newest First 🕶
CATEGORIES  Accountant (0) Air Conditioning (0) Auto Electricians (0) Auto Electricians (0) Bookkeeper (0) Builders (0) Building Certifiers (0) Cabinet Maker (0) Carpenters (0) Concrete Specialists (0) more	Available for Work Yes (4) Busy, but can take booking. (0) Sorry, I'm unavailable today. (0)	Service Area Gold Coast (2) Tweed (4) Byron (4) Ballina (4) Lismore (3) Richmond (1) Clarence (0) Kyogle (1)
Concrete Specialists (0) more	David Parker - Newcastle Permanent Building Soc	Envision and Create 5.0 (1)
Producer	Home Loans	Interior Designer

# 9. Dropdown menu will appear. Applied filters CATEGORIES - Air Conditioning, Available to Work -Busy, but can take a booking, Service Area - Gold Coast.





KMR Auto Electrical & Air Conditioning Air Conditioning, Auto Electricians \$ 0422 361 928